

Cable Locator

Mountrail-Williams Electric Cooperative

1. **JOB OBJECTIVE:**

Position is responsible for locating MVEC underground electric conductors and ensuring a safe environment for excavation near MVEC underground facilities. The applicant chosen for this position will be required to live in close proximity to Williston, North Dakota.

2. **QUALIFICATIONS:**

- a. Must be a high school graduate or equivalent.
- b. Must pass a company required physical exam, drug test and have an excellent driving record.
- c. Electric utility experience is a plus.
- d. We are looking for an employee that has a wide range of skill sets including mechanical, electrical, vehicle maintenance, computer GPS or GIS experience. Any additional skills are a plus.

3. **DUTIES AND RESPONSIBILITIES:**

- a. Receives locate requests via North Dakota One Call (NDOC), service orders, telephone calls, through supervisors and other MVEC employees who may require locates of utilities or facilities.
- b. Responsible for interpreting system maps (paper and electronic) and accurately locating MVEC underground facilities.
- c. Provides assistance in investigating facility damages incurred through excavation dig-ins.
- d. Provides assistance to field personnel in locating other underground facilities that may be required to complete construction for MVEC jobs.
- e. Assists in correcting system mapping information when discrepancies are discovered while performing locates by reporting the finds to the Engineering Department.
- f. Provides after-hours assistance in locating MVEC facilities.
- g. Performs personal and vehicle record-keeping duties.
- h. Willingness to participate in continuing education.
- i. Assist with the MVEC Annual Meeting as directed.

4. **KNOWLEDGE, SKILLS AND ABILITIES:**

- a. Map reading skills.
- b. Ability to distinguish colors.
- c. Two-way radio experience.
- d. Familiarity with the MVEC service area is a plus.
- e. Excellent communication skills.
- f. Knowledge of electrical terminology.
- g. Computer skills.

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- h. Knowledge of GPS systems.
- i. Ability to problem solve.
- j. Ability to be a team player.
- k. Ability to work independently and be a self-starter.
- l. Ability to work under critical time deadlines and pressures.
- m. Ability to communicate effectively with non-technical members.

5. PHYSICAL REQUIREMENTS:

Requirements include, but are not limited to, walking and standing for extended period of time, lifting, carrying, twisting, reaching, crawling, squatting, bending and using a computer. Maximum weight to lift is approximately 50 pounds. This position also requires good finger dexterity and the ability to perform close work.

6. DISCLAIMER:

- a. This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by immediate supervisor and other management as required.
- b. MWEC reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. Management reserves the right to change job descriptions, job duties, or working schedules bases on their duty to accommodate individuals with disabilities.